



29th October 2002

Subject: *Invitation to the ProRec centres "Family Gathering"
Foundation of the EuroRec Institute*

Dear Madam, dear Sir,

We are writing to you on behalf of the EuroRec Institute and of the network of ProRec centres.

On the 12th, 13th, and 14th December, EuroRec 2002, the 5th European Working Conference on Health records, will take place in Berlin (please have a look at www.eurorec.net). Actually, Thursday 12th will be devoted to a specific German day, and the European conference itself will take place on the two following days.

On the occasion of EuroRec 2002, two other important events are planned:

1. A "Family Gathering" of all ProRec centres, existing or being set up, even if they are still only at the stage of preliminary contacts.
2. The official establishment of the European Institute of Health Records, "the EuroRec Institute".

We may know for certain that you have effectively started the process of setting up a ProRec centre in your country. Or, alternatively, we have been informed, either by direct contacts or through conversations which have been reported to us, that you are somehow interested in doing so.

This letter is meant firstly to invite you to the so-called "Family Gathering".

It will take place on Thursday 12th December at 17:30, on the site of the conference in:

La Charité Conference Centre
Virchow Campus
Berlin

After this meeting, we will share a dinner.

The goals of this gathering are:

- 9 to sum up the actual situation respectively of ProRec centres and of current initiatives in European countries,
- 9 to make the final decisions for the establishment of the EuroRec Institute, and the election of its Board members,
- 9 to plan the necessary steps to be taken in order to support the establishment of new ProRec centres,
- 9 and to instil comfort, consensus, and extra friendship into the network.

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ProRec-France "Centre français pour la promotion de systèmes de dossiers de santé informatisés européens de qualité"

Association à but non lucratif déclarée selon la loi du 1^{er} juillet 1901,

enregistrée à la préfecture de police de Paris sous le N° 1665 (journal officiel du 17 octobre 1998)

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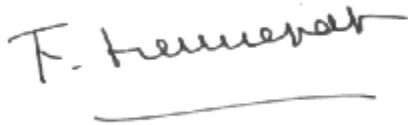
Also, the foundation of the EuroRec Institute is the timely occasion to get an accurate and comprehensive snapshot of the current situation with regard to the network of ProRec centres. The EuroRec Institute will be the federating body for all ProRec centres. As such, it will also take over from the current WIDENET project consortium¹ the responsibility for inspiring and accompanying new ProRec centres throughout Europe in the countries where they do not exist yet. With respect to the articles of the Institute, that are going to be actually registered in the coming weeks, the Board of the Institute shall be elected by its "full members", who themselves are those ProRec centres already registered and established. Other centres are to be granted a status of "associated members" until in turn they comply with the statutory requirements to become full members.

In this double perspective of:

1. establishing the EuroRec Institute, and
 2. identifying the current situation of the various initiatives to set up ProRec centres,
- we would be very grateful to you if you could fill in the attached form, and send it back to:

The provisional Secretariat of the EuroRec Institute
c/o ProRec-France
26, avenue Ledru-Rollin
F - 75012 Paris
E-mail <prorec-france@wanadoo.fr>

We look forward to meeting you in Berlin.



Dr. François MENNERAT, MD PhD
Chairman of Prorec-France

¹ WIDENET is an "accompanying measure" funded by the European Commission as part of the 5th Framework Programme for Research & Development with two main goals: support the creation of new ProRec centres, and help set up the European Institute for Health Records. It will end up in December 2003.